



Carlow University Registration Form & Instructions

Guidelines to submit the registration form.

- Each field must be completed including your Social Security Number and date of birth. Your PPID is no longer accepted by Carlow University for graduate credit and the SSN is required instead. ACT 48 forms are now submitted online and that page can be found on Carlow University's website or our University Forms page.
- Once you have completed the form, please send it to Teacher Education Institute. Do **NOT** send it to Carlow University.
- You can send us your form via any of the below methods:
 - Mail: 114 W. First Street Unit 208, Sanford, FL 32711
 - Email: Registrar@teachereducation.com
 - Text: (800) 331-2208
- If you have any questions about this process, please contact us at tei@teachereducation.com or call our office at (800) 331-2208.

PLEASE COMPLETE A SEPARATE FORM FOR EACH COURSE FOR WHICH YOU ARE REGISTERING

STUDENT INFORMATION: PLEASE PRINT: This section must be completed by all students. PLEASE MARK COMPLETE DATE(S)-MONTH, DAY, AND YEAR

Name: _____ County: _____

Address: _____ City: _____

State: _____ Zip: _____ Telephone: (cell) _____

Email: _____

Course Title: _____ Course Number: _____

Beginning Date: _____ Ending Date: _____

Social Security Number _____ Birth Date _____

Registrations WILL NOT be processed for students unless all information is provided.

A **digital grade report** can be obtained directly from Carlow University by emailing the registrar's office at this address registrar@carlow.edu .

Carlow University School of Education 1-800-718-5889 or 412-578-8714
Carlow University Registrar Office 412-578-6085