



Effective Classroom Management Course Outline

Course Description

This course is designed to assist teachers and administrators in public and private schools to effectively manage the behavior problems impacting modern classrooms. This requires new skills and strategies relating to classroom management. Students will participate in discussions and assignments that reinforce the concepts and strategies found in the textbook *The First Days of School, 5th edition* by Harry and Rosemary Wong. Most of the assignments require access to a classroom and are designed for currently employed teachers, although special provisions will be made for participants who do not have access to a classroom.

Objectives

- Evaluate present level of classroom management skills
- Identify goals for the course
- Evaluate the importance of “withitness”
- Evaluate teachers based on the Four Stages of Teaching.
- Analyze the impact of expectations on students and teachers
- Create an invitational idea
- Evaluate a classroom to determine the level of readiness
- Analyze how effective reputations are developed
- Evaluate current procedures used in the classroom
- Developing appropriate procedures
- Develop appropriate rules for the classroom
- Develop consequences and rewards for
- Evaluate the importance of cooperative learning, how to make cooperative learning work, and how to structure a cooperative learning activity
- Develop a personal growth plan
- Develop a model discipline plan

Curriculum Design & Time Requirements

Module assignments are based on specific module lessons, textbook readings and online research. Most modules take one week to complete. Module 10 will be completed over two

weeks so students have time to revise and complete the final examination. This is an online forty five hour graduate level course that is completed over a thirteen-week period.

Hardware & Computer Skills Requirements

Computer and Internet access required. Students must have regular access to a computer and be able to use computer skills to successfully complete this course. Many problems instructors and students run into stem from mis-configured browsers, incorrect software versions, pop-up blockers, and other issues. Most of these issues can be prevented by performing the browser tune up before the course or once a problem arises. Often students find it easier to use Mozilla Firefox, Google Chrome, or Safari rather than Internet Explorer; for some applications Internet Explorer may work well.

Course Materials

The required text for this course is *The First Days of School*, 5th Edition by Harry Wong. A variety of readings and resources will be referenced throughout the course. Additional supplementary materials will be provided.

Module Outline

Module 1: Introduction and Overview

Objective: Evaluate present level of classroom management skills.

Contents:

- Course Requirements, Goals, and Expectations
- Introduction of Class Members
- Setting Personal Goals
- Evaluation of Present Level of Classroom Management Skills

Module 2: The Effective Teacher

Objective: Review research on classroom management.

Contents:

- The Research on Effective Classroom Management.
- Kounin's Study
- The Four Stages of Teaching
- Don't Be A Pal

Module 3: Why Positive Expectations are Important & How to Welcome and Invite Students to Learn and Behave

Objective: Understand the importance of conveying high expectations.

Contents:

- The Importance of Conveying High Expectations
- Developing and Applying Skills for Welcoming Students
- Developing and Applying Skills for Sending Positive Invitations to Students

Module 4: How to Have Your Classroom Ready and Your Reputation Will Precede You

Objective: Evaluate a classroom to determine the level of readiness.

Contents:

- Evaluation of a Classroom to Determine the Level of Readiness
- Understanding How Effective Reputations are Developed

Module 5: Classroom Procedures

Objective: Evaluating current classroom procedures.

Contents:

- Evaluating Current Procedures
- Developing Appropriate Procedures
- Implementing Procedures

Module 6: Classroom Rules, Consequences, and Rewards

Objective: Develop appropriate rules for the classroom.

Contents:

- General Rules
- Specific Rules
- Your Rules
- Area of Freedom
- Why Consequences Are Needed
- Negative Consequences
- Positive Reinforcement

Module 7: Principles for Classroom Management and Discipline

Objective: Understand why procedures are essential.

Contents:

- Exploring strategies and techniques to manage students.
 - The Twelve Principles

Module 8: Working Cooperatively

Objective: Creating a cooperative learning classroom.

Contents:

- Introduction to Cooperative Learning
- Cooperative Learning Practices
- Forming Cooperative Learning Groups

Module 9: Professional Growth

Objective: Understand the components of Powerful Learning.

Contents:

- Create a personal professional growth plan.
 - About teaching today
 - How to improve performance
 - Managing change
 - The growth plan

Module 10: Your Personal Growth Plan and a Model Discipline Plan

Objective: Develop a model discipline plan.

Contents:

- Discipline Philosophy
- Model Discipline Plan
- Course Evaluation

Grading

Assignment	Points	Grading Scale	
Introduction	1		
Talking Points	9	100-93	A
Reflections	40	92-85	B
Model Discipline Plan	30	84-77	C
Professional Development Plan	20		
Total Points	100		